

**Plainfield Broadband Committee  
Meeting Minutes Aug 1, 2016**

MBI's initial meeting to fill out readiness form

Present: All Committee members, Paula King (Town of Plainfield), Tim Walters (Plainfield Energy Comm) and Cornell Robinson, Plainfield's MBI project manager

Brian Hawthorne moved that Kimberly Longey run the meeting. Motion passed unanimously.

Motion made and seconded to defer the reading of the minutes from the July 25 meeting. Motion passed unanimously.

Most of the meeting was spent filling out data on the readiness form. Additional discussion not directly related to filling out the readiness form.

**Roles/Responsibilities**

- Todd for Tech
- Bill for everything else

**Topology:**

- We are planning a gpon network with an Active E home run. So a hybrid. Not sure where the home runs will go, depends on final mapping.
- Back haul is does not need an all gpon or active e network; can mix and match
- How much dark/unlit fiber to put on poles?

**Windsor Lake premises**

- Potential fiber/wireless hybrid; details very vague: unknown how (municipal agreement), if (cost/time/effort/roi), or when.
- Follow up with Bill on municipal agreement "instrument"

**Pole licenses (need a PBB point person assigned)**

- Need clarity on process. 1)submit an application for an license (fee associate); and 2) each pole has a license fee. This money is not part of the MBI's design and engineering costs and will have to be paid by town upfront. Decision on where money is to come from TBD

**Finances and the financial**

- Treasurer, Alan Kinston, should be involved from the start
- Bring in Plainfield Finance Committee, maybe through Select Board request
- Check to see if the overhaul of Mass GL included the expansion of time one can rollover one year notes to 10 years.

Minutes above as approved at the 2016-08-15 meeting.