

Minutes of the Plainfield Finance Committee Meeting of February 21, 2018

The meeting was called to order by Lew Robbins at 7 p.m. in the Plainfield Town Hall.

Present were committee members Robert Persing, Lew Robbins (chair), Tim Walter, Bob Baker, and David Kramer. Absent was Roberta Wooldridge.

The minutes of the November 15, 2017, meeting were approved.

Bob Persing suggested that future minutes be posted to the town website, and the secretary agreed to make it happen.

Lew introduced the budget submissions for FY 2019 from the various town departments and committees. Departments asking for significant increases that weren't explained in their budget form will be contacted for clarification.

The Finance Committee discussed its role in approval of budgets for large capital expenditures. The committee decided to consult the Select Board on this matter. The Finance Committee believes that it is the Select Board that makes determinations as to whether an expense is warranted, while it is the Finance Committee's role to determine the financial implications of such expenditures and to offer options for financing large capital projects.

Lew reported that the proposed town employee salary survey will not be completed in time for FY 2019 budgeting.

A discussion of a proposed cost of living adjustment (COLA) for town employees will be discussed at the committee's next meeting.

A motion was made and passed that all members of the Finance Committee will commit themselves to complete the state-mandated [conflict of interest training](#) by April 15, 2018.

The meeting was adjourned at 8:39 p.m.

Minutes prepared by David Kramer, secretary