

## Minutes of the Special Select Board Meeting, March 21, 2018

Howard Bronstein, Winton Pitcoff, and Hilary Weeks were present. The meeting was called to order at 10:30 a.m. The minutes of February 27, 2018 were accepted as submitted.

### Interview

The Board conducted an interview with Don Jacobs, D. I. Jacobs, for the Wage and Salary Classification Plan/Policy and Procedures Manual Grant. Finance Committee Chair Lew Robbins was also in attendance. Objectives, processes, and implementation related to job descriptions, wages, and the development of a Policies and Procedures Manual were discussed.

### Old Business

The invoice for damages to 14 Union Street in the amount of \$500.00 was received.

The deadline for the Building Commissioner's citation for the South Central Street property owned by E. and A. Kohn was March 15, 2018. Howard has talked with the property owners and the Building Commissioner who is working with the property owners to rectify the situation with the expectation that town counsel will not be needed. Howard entertained a motion allowing the Building Commissioner to approach town counsel if needed. The motion, moved by Winton and seconded by Hilary, was unanimously approved. A copy of the Department of Agriculture's site visit report and response to E. and A. Kohn addressing the required next steps to resolve the issues with non-permitted activities on their APR/FRPP property was received.

Howard will contact Thelma Pilgrim to make arrangements for presenting the Gold Headed Cane to Plainfield's eldest resident.

The Winter Roads Account is overdrawn by \$24,916.93.

### New Business

The FY'19 certified MTRSD operating and capital assessments as follows: operating \$752,719 and capital \$20,596.

An information packet for the 2018 Tour of the Hilltowns slated for July 21, 2018 was received from the Northampton Cycling Club. The police chief will be

consulted concerning the number of officers needed for the event and the cost of the detail.

Governor Baker has signed “An Act Providing Immediate Capital Improvement Needs of the Commonwealth” with a capital authorization of \$32,000,000 grant program to cities and towns for purposes including, but not limited to, technical assistance, planning and studies, preparation of plans, designs and specifications, construction, etc. The extension and deployment of broadband infrastructure is included in the program.

Information on the Municipal Vulnerability Preparedness Program was received.

The nomination form for the Inspector of Animals was received from MDAR.

Winton moved to appoint Casey Dwyer as Inspector of Animals from May 1, 2018 through April 30, 2019. The motion was seconded by Hilary and was unanimously approved.

A copy of HCOG’s 2018 Wage and Salary Survey was distributed to Board members and Finance Committee Chair Lew Robbins.

Other mail was read and reviewed.

Warrants were signed.

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary