

## Minutes of the Select Board Meeting, June 26, 2018

Howard Bronstein, Winton Pitcoff, and Hilary Weeks were present. The meeting was called to order at 7:00 p.m. The minutes of June 12, 2018 and June 13, 2018 were accepted as submitted.

### Highway Superintendent

Highway Superintendent Mert Taylor, Jr. informed the Board he has hired Duane Meehan who will start work on July 9<sup>th</sup>.

A Special Town Meeting will be required to rescind the article passed on May 5, 2018 for a grader and to authorize borrowing up to \$220,000 for a fully outfitted dump truck.

### Police Department

Administrative Police Chief Justin Litchfield met with the Board to introduce newly appointed regular officer Sgt. Matthew Miazga and special officer Danielle Wright. Sgt. Miazga is certified to handle departmental work while Chief Litchfield updates his training; Danielle will attend the Police Academy. Other appointments are: Edward Morann, regular officer and special officers Sandra Morann and Merton Taylor, Sr. Casey Dwyer, appointed by the Board, is Animal Control Officer.

Justin reported his accomplishments during the past two weeks which include meetings with other area officials, an inventory of departmental equipment, and the purchase of uniforms and bullet proof vests. A defibrillator was furnished by the Fire Department. It may be possible to obtain surplus cruisers from UMASS (The cruiser donated to Plainfield by Cummington will no longer pass inspection.). Two ticket books were donated by Windsor. Two additional 35 mph speed limit signs have been placed on Rte. 116 in the center of town by highway department personnel at the request of Chief Litchfield. An updated budget for FY'19 has been prepared; Chief Litchfield plans to meet with the Finance Committee.

The Board supported the recommended increase in police detail rate to \$45 per hour and a cruiser fee of \$15 per hour.

A copy of the Police Department of Policy and Procedure was distributed to the Board.

The Board received a written request for the exclusive use of Hathaway Hall for

Police Department. Ann Irvine suggested the Back to Reality Group seek permission to use Margaret's Room at the church for their Monday night meetings. There is room in one of the garage bays for COA equipment storage. Kimberly Longey suggested looking at the CDBG agreement in regards to public use of Hathaway Hall.

#### MLP Update

MLP Manager Kimberly Longey provided an update on MLP progress (attached). Notable items include: Current grant and authorized loan funding may not be sufficient to complete the construction phase of the broadband project. Additional contingency funding may be available from the state. When asked about poles, Kimberly stated 12% of existing poles have been determined to be "red". Fiber access to Windsor properties on Windsor Bush Road and Windsor Pond will be built by Plainfield; Plainfield will then be reimbursed by Windsor. Kimberly noted the Lifeline and Connect America Funds to assist income eligible residents with monthly broadband costs.

The following action items were moved by Winton, seconded by Hilary, and unanimously approved:

1. Motion to approve the Plainfield and Windsor Intergovernmental Agreement (IGA) and Windsor Indefeasible Right of Use (IGR).
2. Motion to sign the IGA with Westfield for the purchase of surplus materials, shipping and operational overhead.
3. Motion to sign the contract with White Mountain Cable Construction LLC. (The police detail rate was discussed due to previously quoted rate and newly approved rate. Detail rates will be discussed at the pre-construction meeting.)
4. Motion allowing Kimberly to sign the IGA with Westfield for the purchase of a communications structure and generator. (The building is to remain under the jurisdiction of the MLP.)

Eversource requests for pole hearings were discussed. Kimberly wants to confirm language in the documents to be sure "municipal use" includes rights for the Plainfield MLP to install fiber optic cable to any new poles prior to scheduling the hearings.

Project management work and information flow between the MLP manager and the Select Board and town staff was discussed.

#### Appointment

Winton moved to appoint Lina Bernstein to the Council on Aging through June 30, 2018. The motion, seconded by Hilary, was unanimously approved.

Other Business

Wage and Salary Classification Study: Meetings with Don Jacobs and town employees to discuss proposed job descriptions are being scheduled for July 11<sup>th</sup> and 12<sup>th</sup>.

Howard stated Emily Slotnick is working on the contract with PVPC for the Municipal Vulnerability Preparedness Program Grant.

Notice of MIIA participation credits in the amount of \$223 for FY'19 were received.

The Board is in receipt of a Model Adult Use Marijuana Establishments Bylaw/Ordinance drafted by PVPC.

Miscellaneous mail was reviewed.

Warrants were signed.

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary