

## Minutes of the Select Board Meeting, July 10, 2018

Howard Bronstein and Winton Pitcoff were present. Hilary Weeks was absent. The meeting was called to order at 7:00 p.m. The minutes of June 26, 2018 were accepted as submitted.

### Special Town Meeting

Winton moved to hold a Special Town Meeting on July 24, 2018 at 7:00 p.m. and to sign and post the warrant for the STM. The motion, seconded by Howard, was approved. Warrants were signed and given to Constable Ed Morann for posting. Warrant articles include rescinding the May 5, 2018 approval to borrow up to \$220,000.00 for a used grader, to authorize the Select Board to borrow up to \$220,000.00 for a new or used fully outfitted dump truck, and to seek approval for a sales tax up to 3% on retail marijuana sales. The Board agreed to meet at 6:30 p.m. on July 24<sup>th</sup>.

### Police Department/Hathaway Hall

Howard spoke with Buildings Committee Chair Claude DuPont and Chief Justin Litchfield about police department use of Hathaway Hall. The Board agreed “public use” referred to in older documents is applicable to the police department. Chief Litchfield updated the Board on recent departmental accomplishments. In cooperation with the highway department 15 speed limit signs have been ordered and installed on Rte. 116. Winton asked for a list of speed limit sign placement for the record.

Requested increases in the FY’19 police department budgets were discussed. Winton asked about increases over time with Lew Robbins, Finance Committee Chair, suggesting a 5-year plan prioritizing departmental needs. It was noted an increase training budget is necessary. Justin said he has reduced his original budget requests. Winton suggested scheduling an informational meeting to “meet the chief” following the Special Town Meeting on July 24<sup>th</sup>. Due to Police academy attendance an informational meeting was scheduled for 7:00 p.m. on August 1<sup>st</sup> at the Town Hall.

### FY’19 Appointments

Winton moved to reappoint those public officials whose terms ended

June 30, 2018 with the exception of noted listings reserved for questions. The motion, seconded by Howard, was approved.

#### Other Business

A resident has expressed interest in the Town's Septic System Repair Revolving Loan Program. Paula agreed to meet with Executive Director Dave Christopolis to discuss renewing Plainfield's previous agreement with HCDC to administer the application and construction phases of septic system projects.

Employees are scheduled to meet with Don Jacobs with questions or suggestions about proposed job descriptions on July 11<sup>th</sup> and 12<sup>th</sup>. Howard drafted a proposed job description for elected officials which will be discussed with Don.

Winton moved to sign an Agreement for Services with PVPC for Municipal Vulnerability Preparedness consulting work. The motion, seconded by Howard, was approved and signed.

MLP Update: Howard has signed the three agreements approved at the last meeting to purchase used equipment from WG&E, for the purchase of a communications hut and generator with WG&E, and the contract with White Mountain Cable Construction LLC.

Paula reported on an e-mail from Kelly Constantine, Northampton Public Health Coalition, regarding a letter to the Board of Health concerning Emergency Dispensing Sites for 19 area towns. EDS is a system of planned sites where medical countermeasures such as antibiotics and vaccines are dispensed to individuals who may have been exposed to a health threat. The agency plans to distribute a survey in August. The information will be forwarded to the Board of Health.

Other mail was reviewed.

Warrants were signed.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary