

## Minutes of the Select Board Meeting, November 27, 2018

Howard Bronstein, Winton Pitcoff, and Hilary Weeks were present. The meeting was called to order at 7:00 p.m. The minutes of November 13, 2018 were accepted as submitted.

### Truck Loan

Loan documents for the 2019 Western Star dump truck were presented for signature by Allan Kidston, treasurer. Easthampton Savings Bank submitted the lowest interest rate of 3.7% for the \$118,988.00 five-year loan. The documents were signed.

### Community Wood Bank

Plainfield Tree Alliance member David Perkins suggested Thatcher Road as a site for a community wood bank. It was noted the Highway Department uses the site for the storage of materials. Howard would prefer the wood bank be sited on private property to absolve the Town from liability. According to David Perkins there would be no Town liability as indicated by his research with DCR. Winton asked for case law while Howard stated town counsel should be consulted. The Plainfield Tree Alliance, under the auspices of the Historical Society, has submitted a \$2,000.00 grant application, but won't know whether or not their application is approved until April of 2019.

### FRTA Rider Community Representative

Jasper Lapienski met with the Board concerning his interest in serving as FRTA Rider Community Representative. Jasper is one of three candidates interested in the position. He expressed his concerns with the needs of those who use the bus, uses the bus himself, is interested in improving the system, and has served on the FRTA Advisory Board. Winton moved to select Jasper Lapienski as FRTA Rider Community Representative to serve on the Advisory Board for a one-year term. The motion, seconded by Hilary, was unanimously approved. Hilary was thanked for her inquiry into the FRTA Rider Community Representative program.

### Wage & Salary Classification Study

The Board is in the process of reviewing the Employee Personnel Handbook

provided by Don Jacobs as a part of the Wage and Salary Classification grant process. Winton asked if additional meetings with Don are needed. The Board agreed they have sufficient information to edit the document to reflect Plainfield's needs themselves. Winton will notify Don of the Board's decision. The Board will meet January 9, 2019 to edit the document. David Kramer, Finance Committee Chair, asked if the Board plans to vote the wage and salary submission as policy. After discussion, Howard stated the wage/salary and market data is enough information for the Finance Committee to use as a guideline for Fiscal 2020 budgetary purposes.

#### Other Business

The Board will meet on December 11, 2019 and will not meet on December 25<sup>th</sup>. Per recommendation of Assistant Assessor Cathy Hall, the FY'19 Tax Classification hearing was scheduled for December 11<sup>th</sup> at 7:05 p.m. Winton moved to pay KP Law invoice #118487 for \$425.23. The motion, seconded by Hilary, was unanimously approved.

#### Correspondence

Information from the Department of Environmental Protection concerning the Small Town Environmental Partnership, a voluntary program to review environmental compliance of municipal facilities, was referred to the Board of Health.

Additional information concerning the MRF recycling contract renewal and recycling contamination.

Other mail was reviewed.

Warrants were signed.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary