

Approved by ZBA on March 15, 2018

TOWN OF PLAINFIELD

Zoning Board of Appeals

Thursday, February 15, 2018 at 7:00 p.m.

at the Plainfield Town Hall

Meeting Minutes

Members Present: Peg Keller, Chair, members Joan Wattman and Laurie Israel, and Alternate Ann Irvine. Alternate Sandra Morann was not present at the meeting.

1. Call to Order: The Chair called the ZBA meeting to order called to meeting to order at 7:07 p.m.
2. Public Comment Period. No townspeople were present at the meeting.
3. Review and Approve Minutes from last meeting. Joan made a motion to approve the minutes from 1/28/18 as amended. Peg seconded the motion. The vote to approve the minutes as submitted was unanimous.

4. Project Updates:

Peg is attempting to get copies of M.G.L. chapter 40A in a pamphlet form which may be available.

Peg spoke with Gerry Garner and Ruth Osgood to begin the process of preparation of Guidelines (see below) and a revised Application for Special Permits and Variances.

Informational Sheet for Future Applicants. Peg Keller prepared a draft Guidelines for Applying for Special Permits and Variance which we reviewed at the meeting tonight. We took a look at Larry Smith's graphical handouts and timelines about Special Permit/Variance procedure and are considering whether they might be useful for applicants.

5. Other Business: None.

6. Future Meetings: Our next scheduled meetings will be held on the following dates: We will meet at 7 p.m. on the following Thursdays in 2018: March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 15, December 20. Joan will post the meetings schedule on the Town website.

Alternate Ann Irvine will notify the Plainfield Post and town office personnel and post notices of our upcoming meetings at Town Hall and Town Hall Offices Member Joan Wattman will post the approved Minutes and the Meeting Notice on the Town website and provide a copy of the approved Minutes to Town Clerk, Ruth Osgood.

7. Adjournment: There being no further business to discuss, the meeting was concluded by a motion to adjourn made by Joan, seconded by Laurie, with a unanimous vote in favor. The meeting was adjourned at 8:40 p.m.

Plainfield Zoning Board of Appeals
Laurie Israel, Clerk