

Approved by ZBA on 4-19-18

TOWN OF PLAINFIELD
Zoning Board of Appeals
Minutes
Thursday, March 15, 2018

Members Present: Peg Keller, Chair, Ann Irvine and Joan Wattman.

Call to Order: Chair Keller called the meeting to order at 6:10 p.m. It was acknowledged that Ann Irvine has been appointed and sworn in as a Permanent member, replacing Laurie Israel who resigned after the last meeting.

Reviewed and Approved Minutes: Member Ann Irvine made a motion to approve the minutes of the February 15, 2018 meeting, seconded by Member Wattman. The vote in favor was unanimous. No one was present for the public comment period.

Project Updates

Zoning By-Law Revision Work with the Planning Board

Ann reported that she had met with Peter Lapointe, Planning Board member. Their charge is to review the list of business/home occupation uses and make recommendations on revisions. They will report their findings to the Planning Board for review and comment.

Applicant Information Fact Sheet

Peg reported on follow up conversations she has had with Larry Smith of the Pioneer Valley Regional Planning Commission. Peg received guidance on the role of the Building Inspector vs. the Zoning Board of Appeals. She also contacted the Town Clerk and Town Assessor to further delineate who is responsible for what components of the application process; specifically parcel information, obtaining the abutters list and abutter notification requirements. Peg will re-draft what we have so far, incorporating the new information.

Adjourn: There being no further business to discuss, the meeting concluded at 7:10 p.m.
Respectfully submitted, Peg Keller