

Minutes
Finance Committee
December 19, 2018

The meeting was called to order at 7:03 p.m. in Town Hall. Present were Tim Walter, Lew Robbins, Robert Baker, Robert Persing, and David Kramer. Roberta Wooldridge was absent. The minutes of the meeting of November 28 were accepted without correction. Tim Walter reported that he has been reappointed to the Finance Committee for an additional three-year term and has been sworn in by the town clerk.

Lew Robbins moved that the special committee created seek clarification of the ramifications of the police chief's full-time highway job and the duties, hours, and budget of the Police Department be disbanded. He argued that the Finance Committee would not have enough data by the end of the fiscal year. The motion to disband special committee passed unanimously.

A discussion of the Classification and Compensation Study submitted in October to the Board of Selectmen led to a motion that the Finance Committee seek addition information on the hours worked by employees for whom such information was not given in the study. A motion was made and passed that the Finance Committee write a letter to the Board of Selectmen requesting their approval of the Finance Committee obtaining such information by asking those employees to record their hours worked for the next twelve months.

The committee also discussed the schedule for completing the budget for FY 2020. The goal is to send out budget forms to departments, boards, and committees in early January and to request their return by the end of the month. The Finance Committee will meet with big-budget departments in at its January 16 meeting at its two meetings in February, on the sixth and twentieth.

The meeting was adjourned at 8:52 p.m.

Submitted by David Kramer
chair and secretary