

Minutes of the Select Board Meeting, May 14, 2019

Howard Bronstein, Winton Pitcoff, and Hilary Weeks were present. The meeting was called to order at 7:00 p.m. The minutes of April 14th and 23rd were accepted as submitted.

Cemetery Wall Damages

Cemetery Commission members Ruth Osgood and Mert Taylor, Sr. approached the Board with photos of damage to the Hilltop Cemetery stone wall bordering the Eversource substation. Damages appear to be a result of plowing and other work at the substation by Eversource from the entrance back along the north stone wall. When asked who might be responsible for the damages, Ruth stated Eversource is the only entity working there. Mert estimated it would take approximately 40 hours at \$25.00 per hour to repair the damages and is willing to do the work. Howard will contact Melissa Hancock, Eversource Community Service and Economic Development representative, seeking restitution for the damages.

Resignations

The Board accepted Lew Robbin's resignation from the Finance Committee effective July 1, 2019, Ann Irvine's resignation from the Zoning Board of Appeals, and Dudley William's resignation from the Board of Assessors with regret and appreciation. Newly elected Assessor Ron Weeks will be notified so he can be sworn in to serve as of Dudley's resignation of May 10, 2019.

Other Business

No action was taken on the planting of a second tree behind the Hallock Building. The Board noted their previous position requiring Buildings Committee and Highway Department approval before planting trees on Town property.

The MOU between Plainfield and PVPC for Municipal Energy Coordination to assist existing Green Communities with procurement activities for approved grant funded projects and clean energy planning has been signed.

Howard entertained a motion to sign agreements between the Plainfield Assessors and Patriot Properties, Inc. for software conversion and for software support and licensing. The motion, moved by Winton and seconded by Hilary, was unanimously approved. Both documents were previously approved and signed by

the Board of Assessors.

Wage and Salary Classification Study: Winton submitted his final versions of job descriptions, forms, and the employee manual. Hilary and Howard are close to completing their final versions of job descriptions.

MVP Grant: Howard is working on a document for a 2020 Plainfield Emergency Management Preparation and Plan. Howard suggested a Working Group to include the Select Board Chair, Emergency Management Director, Police Chief, Fire Chief, Highway Superintendent, MLP Manager, and a Mitigation Group designee for the purpose of updating Plainfield's Emergency Management Plan. Emily Slotnick, PVPC, will attend the May 28th meeting.

The Public Meeting Posting Policy will take effect July 1, 2019.

The Board reviewed information on copiers provided by Berkshire Graphics, Inc. and approved the purchase of the Canon Image Runner 4251i model. Plainfield is eligible to purchase under the state contract.

Correspondence

The Board received a letter of thanks from HCOG for its participation in the Council's programs.

Notice of the Culvert and Small Bridge Working Group's request for input was referred to the Highway Superintendent.

Other mail was reviewed.

Warrants were signed.

The meeting adjourned at 7:445 p.m.

Respectfully submitted,

Paula J. King
Administrative Secretary