

## Minutes of the Select Board Meeting, September 10, 2019

Howard Bronstein, Winton Pitcoff, and Hilary Weeks were present. The meeting was called to order at 7:02 p.m. The minutes of August 27, 2019 were accepted as submitted.

### Fire Department

Howard moved to appoint David Alvord as Acting Fire Chief. The motion, seconded by Winton, was unanimously approved. David stated the need for a deputy chief. Howard will research the statute pertaining to fire chiefs in pursuance of special legislation, if necessary. According to Chief Mottor of the Massachusetts Fire Chiefs Association, such legislation is standard procedure.

### Highway Garage Heat

Conrad Liebenow, Energy Committee, supplied information about heating the Highway Garage with/without burning wood. Howard, after consultation with the Highway Superintendent and the Accountant, reported it would take 10-12 hours a week for 26 weeks to keep the wood stove going. It would also require someone to fuel the stove at 8:00 p.m. to ensure the fire wouldn't go out before morning. Heating with wood doesn't seem practical from the highway crew's perspective. Cost savings would be minimal, if at all, when factoring in the cost of time to cut wood and maintain the fire.

Howard has been approached by someone interested in purchasing the wood across from the Highway Garage.

### Buildings Committee

Peter Lapointe approached the Board concerning the development of a written policy for the hiring of contractors for town projects. Such a policy might include minimum liability insurance, workers' compensation, prevailing wage, and a standard contract.

It was noted renovations for the Police Station are estimated in excess of \$10,000. Estimates are being obtained for the outside stairs at the Town Hall.

#### Other Business

In reference to an August 22, 2019 letter from the Planning Board to the Building Commissioner concerning a possible violation on South Central Street, Howard will email and write to the Building Commissioner in reference to the 14-day requirement to investigate a possible violation.

The Plainfield Solar, LLC Pilot Updated Agreement has been referred to Town Counsel.

Copies of the Human Resource Manual and job descriptions were distributed to the Board for review.

Winton will send notice of the 2019 Community Compact Grant to boards and committees that may have an interest in submitting applications.

Plainfield's Comprehensive Emergency Management Plan is currently being updated by Public Safety personnel.

Scheduling an All Boards Meeting in the near future was discussed.

The Mitigation Preparedness Group (MPG) was organized on August 28<sup>th</sup> with the mission and responsibility to assign, monitor, assess, and implement mitigation strategies as well as to seek grants for projects to mitigate potential public safety hazards.

#### Correspondence

The Board received notice of an MOU for Regional Planning Assistance granted to the Energy Committee.

Notice of the FY'20 Municipal Americans with Disabilities Act (ADA) Improvement Grant Program has been announced.

Other mail and meeting notices were reviewed.

Warrants were signed.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary