

Minutes for Regular Meeting of the Planning Board

Date: August 19, 2020

Called to order @ 7:00^{pm} via Google Meet.

Present: Planning Board: Brian Hawthorne, Robert Silberberg, Jerry Little, Peter Lapointe ZBA: Bill Latimer, Joan Wattman, Peg Keller.

- 1) Approved ^{all of} the minutes of the previous meeting (01/08/2020) were deferred until the next meeting.
- 2) Reviewed Mail. No action items or correspondence.
- 3) Joint meeting with ZBA Re: Hand off of Special Permit for 27 Broom LLC. Peg reviewed special permit conditions and reporting requirements in draft monitoring plan. Also, pending expiration of time line of special permit for completion of the project. A third issue is the need to amend the special permit due to use of the barn rather than the farmhouse for some operations. Brian will notify 27 Broom of PB now acting as the Special Permit Granting Authority and their need to finalize the draft plan and amend their permit.
- 4) Brian asked ZBA members if any of them would serve as an ^{associate} ~~alternate~~ member of the Planning Board as we have a vacancy.
- 5) Brian received notice from Claude DuPont that he intends to resign from the planning board. No notice has been sent to the Town Clerk or Selectboard. Discussed possible replacement candidates. Bob will contact new resident who attended Zoning public meetings.
- 4) ANR Plan Approval: Motion was made to designate Brian Hawthorne as sole signature needed for filing of ANR plans with the Registry of Deeds. Plans reviewed by a quorum of the board will now only require a single signature. Brian to draft letter for filing with the Registry for signatures at next meeting.

- 5) Discussed whether unpermitted work on River Road requires notification from the board to the Building Commissioner. Brian stated that unless it was a zoning enforcement issue, the board could not act.
- 6) Discussed need for meeting twice a month. Peter requested meetings be the first and third Wednesdays.
- 7) Brian requested next meeting 8/26 @ 4:30^{pm} at Alden Pavilion for signing letter and update on Broom Street LLC special permit.

Adjourned at 8:35 pm

Approved as amended
8/26/2020
