

## January 10, 2020 Plainfield COA Board Meeting Minutes

10:10 am      In attendance: Sue LaRock, Linda Carver, Ann Irvine, Lina Bernstein,  
Susan Pearson, Deb Hollingworth

Deb Hollingworth helps with late-life planning and does home visits. She is a valuable information resource for all the Hilltown COAs and we need to identify folks who need her help. She agreed to report to all on the status of the Worthington Health Center.

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### COORDINATOR REPORT

- 2019 activities were reviewed—see attached
- Sue has been taking \$360 from the Formula Grant every 6 weeks to pay for exercise classes. This is depleting the Grant. Starting now, she will take the money from Donations, in which there is currently \$4,000.
- At Lina's request we reviewed everyone's responsibilities:
  - Susan P—taking minutes and helping set up lunches
  - Ann I—will help with finances if needed
  - Lina Bernstein—trip planning, handling website and advertising events in the Plainfield Post
  - Linda C—Board of Health liaison
  - Shirley T, Chair—handles transportation, working on 60+ list of needs
  - Sue L—coordinator

Deb pointed out that in other towns, the chair runs the meetings, goes to the Select Board, and does much of the work Sue is now doing. Sue will speak with Shirley about delegation of duties, then bring their decisions to the board.

- Northern Hilltowns COA monthly meeting:
  - Sue will send the minutes of the consortium meeting to Susan
  - No one in the consortium has used the Comedy Man
  - Everyone shared their best programs. Sue is looking into musicians that drew a crowd and will pass the information on to Lina
- Sue will add a rep from the Church to the Age Friendly invitation list.
- Sue will add articles about places one can go for help to the back page of the newsletter.
- The Board agreed that we should send birthday cards to Plainfield seniors. Sue will design a card and Linda will send them.

### PROGRAM REPORT

- Pub 116 will host a Winter Picnic on Wed, Feb 12.
- After Feb 12, the Board agreed that we will charge for special events.

#### UPDATES/REPORTS:

- The Age-Friendly core team letter is in the works and will go out this month. The Church will be included.
- The Community Center group will meet on Saturday. We cannot use Matt's place.

#### NEW BUSINESS:

- Sue will email the annual report to Board members.
- In the meantime, Sue shows a balance of \$3,676.88 on July 1, 2019 plus \$1,108 in donations as of 12/24/19 minus \$1,214.48 in expenditures as of 12/24/19 leaving a balance on hand of 3,570.40
- Cooks for the following months are:
  - March: Linda corned beef and cabbage
  - April: Susan
  - May: Shirley
  - June: Sue
- We agreed to get a \$50 Northampton gift card to thank Elaine Sidney. Susan P will get the card.

The next Board meeting will take place on Friday, February 14 at 10 am.

#### ACTIONS TO BE TAKEN:

- Sue LaRock
- talk with Shirley about delegation of duties, then report to the Board
  - send minutes of the last Consortium meeting to Susan P
  - look into musicians who have drawn a crowd for other hilltown COAs and report to Lina
  - Send out Age Friendly Core Group letters this month, including one to the Church
  - Add to the back page of the newsletter articles about places people can go to for help
  - Design a birthday greeting to send to Plainfield seniors
  - Email the annual report to Board members
  - Get newsletters from towns who have changed the name of their COAs
- Linda Carver
- Send birthday greetings to Plainfield seniors
- Susan Pearson
- Pick up a \$50 gift card for Elaine in Northampton
  - Talk with Dudley about the church's sign used for special events
  - Contact the Tree people about what is happening re. creating a walkway
- Deb Hollingworth
- Report on status of the Worthington Health Center

The meeting was adjourned at 11:15 am.

Respectfully submitted, Susan Pearson