

## Minutes of the Select Board Meeting, September 14, 2021

Hilary Weeks, Rebecca Coletta, and Patrick Williamson were present. The meeting was called to order at 7:00 p.m. The minutes of August 24, 2021 were accepted as submitted.

### Highway Department

5,000' of Rte. 116 has been reclaimed since the start of the project on Monday. Jones avenue is also expected to be paved. The treasure is in the process of borrowing for the MassWorks project as funds have to be expended and reimbursed by the state.

West Hill Road has been re-paved. David Stokes, District 1, recommends using Chapter 90 funds for the West Hill emergency project since MEMA has not yet responded.

Superintendent Walter Jennings informed the Board that Mert Taylor, Jr., Mert Taylor, Sr., Franklin Skaling, Ed Morann, and David Alvord have taken the Flagger Course. Walter asked if the Board would authorize \$500 from the Training/ Seminars Account for the cost of the course with the balance to be split between the Highway Department and the Police Department. Hilary moved to allow \$500 from the Training/ Seminars Account for the Flagger Course. The motion, seconded by Patrick, was unanimously approved.

Walter has hired Brent Delano; Brent is expected to start in a month.

The new excavator has arrived and is in use. The trailer is on back order. A Chapter 90 reimbursement request has been submitted to the state.

### Building Commissioner

Judy Ferber reported on a productive meeting with Building Commissioner Gerry Garner, Peg Keller, and Jack Nelson. She noted the importance of the sign off sheet for building permit applicants. The permit application on the website is not consistent with application available from the Town Offices. Judy also indicated the ZBA determination form should be revised due to redundancies within the building application form. The Commissioner's office hours and email issues were also discussed.

After her consultation with the State Building Inspector, Hilary stated the Town has to have a Building Commissioner and can also have a Local Inspector. A Local

Inspector has 18 months to obtain commissioner certification should a commissioner leave the position. Hilary will reach out to Peter Lapointe regarding training as a local inspector. Funds for local inspector training may be available within the Building Inspector budget.

#### HCA

Revisions to BTE's HCA were discussed after review by KP Law Attorney David Doneski. Hilary suggested and the Board agreed to amend the agreement to reflect BTE's proposal to prorate the Community Impact Fee in the year should BTE cease to operate and to retain Attorney Doneski's other revisions throughout the agreement. The HCA will be signed if accepted by BTE. (As previously voted on August 24, 2021 this HCA will be used as the standard template for future HCA proposals.)

#### Resignations

Hilary moved to accept Allan Kidston's resignation as Town Treasurer effective September 30, 2021 with appreciation and regret. The motion, seconded by Rebecca, was unanimously approved.

Hilary moved to accept Judy Williams' resignation from the Energy Committee with appreciation and regret. The motion, seconded by Patrick, was unanimously approved.

#### Other Business

Hilary moved to pay KP Law invoice #132705 in the amount of \$206.78. The motion, seconded by Patrick, was unanimously approved.

Hilary moved that the Town of Plainfield remain a single precinct. The motion, seconded by Patrick, was unanimously approved. The required documents were signed and will be returned to the Secretary of State Elections Division.

On September 10<sup>th</sup> Thelma Pilgrim and Hilary presented a certificate of acknowledgment in lieu of the gold headed cane to Bertha Higgins as the senior most resident of Plainfield.

Patrick reported the Tree Alliance is seeking to plant a tree in front of the Town Hall. Both the Buildings Committee and the Highway Superintendent will need to approve of the planting.

#### Correspondence

KP Law has acknowledged the firm's FY21 appointment as Tow Counsel.

Other mail was reviewed.

Warrants were signed.

A motion to adjourn was entertained and approved at 8:33 p.m.

Respectfully submitted,

Paula J. King, Administrative Secretary