

## Minutes of the Select Board Meeting, November 8, 2022

Patrick Williamson, Hilary Weeks, and Ben Gillett were present. The meeting was called to order at 7:00 p.m. The minutes of October 11<sup>th</sup> including those of the Executive Session and October 25, 2022 were accepted as submitted.

### Bow Street

On October 25<sup>th</sup> the Board agreed to send a letter to the owners of the property located at 7 Bow Street. A letter of enforcement was composed and sent by Town Counsel with a deadline of November 14, 2022 for the owners of the property to respond. A request to read the letter was made to which Patrick replied it is unclear whether the letter is public information at this time. The Town's recourse is to initiate a suit against the owners. Discussion centered around the multiple code violations. Town Counsel funding was discussed in addition to Zoning violation fines. Patrick stated he is not ready to issue fines until it is determined whether the property owner intends to comply. It was noted regulations need to be enforced so as to avoid setting precedent. The Board will contact the attorney after the November 14<sup>th</sup> deadline. If there has been no effort to comply the Board will then discuss future action. Patrick indicated his reluctance to make any decision in Open Meeting, adding decisions will be made in Executive Session with the attorney. Members of the Conservation Commission referenced the wetland violations and the urgency for remediation. Hilary moved to go forward with enforcement procedures as of November 15, 2022 if the attorney has not heard from the owners of 7 Bow Street by the end of the day on November 14<sup>th</sup>. The motion, seconded by Ben, was unanimously approved.

### New Business

The Division of Local Services has certified the Town's Free Cash as of July 1, 2022 at \$241,651.00 and Enterprise Fund retained Earnings at \$83,482.00. MTRSD Excess and Deficiency was certified at 240,647.00.

Patrick entertained a motion to pay KP Law invoice #139105 in the amount of \$2,881.00. The motion, moved by Hilary and seconded by Ben, was unanimously approved.

Patrick entertained a motion to postpone the November 22<sup>nd</sup> meeting until November 29<sup>th</sup>. The motion, moved by Hilary and seconded by Ben, was

unanimously approved.

Hilary moved to sign the 2 Year Guarantee Proposal from MIIA for the Town's insurance. The motion, seconded by Ben, was unanimously approved. There will be no increase for FY24 and an increase of no more than 2.5% for FY25.

Warrants were signed.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Paula J. King  
Administrative Secretary