

Plainfield Light and Telecommunications Department									
Budget Presentation - FY 2024									
Plainfield Broadband Enterprise Fund Budget	BB Dept Code	FY2023 Approved at Town Meeting	Actuals to 12/31/2022	Estimated Remainder for FY2023	Total Current Projected for 2023	Estimated FY 2023 Variance Over/(Under)	FY 2023 Budget vs Actual Variance Notes - Revenue	Proposed FY2024 Budget	FY2024 Proposed Budget Notes - Revenue
Revenues								Revenues	
User Fees	UC	\$ 340,378	\$ 165,947	\$ 159,476	\$ 325,423	\$ (14,955)	levelling off on new customers, includes Lifeline/EBB subscriber discounts and subsequent reimbursement from the FCC; underage is attributed in part to error in budgeted user fees related to phone taxes/fees (\$10K overstated)	\$ 325,832	Estimates based on projection of 279 customers, reduced fees/taxes b/c only charged on phone service not all services
Connection Fees	CC	\$ -	\$ -	\$ -	\$ -	\$ -	none	\$ -	revised drop policy allows department to cover costs for approx. 5 new subscribers a year
Investment Income	IN	\$ -	\$ -	\$ -	\$ -	\$ -	per Paula, fund balances haven't been earning interest	\$ -	per Paula, fund balances haven't been earning interest
Other Receipts	OR	\$ -	\$ -	\$ -	\$ -	\$ -	Lifeline and EBB revenues included in User Fees above	\$ -	We have 4 Lifeline subscribers and 15 Affordable Connectivity Program subscribers; revenue reductions and offsets included in user fees above
Misc. Fees	MF	\$ 2,400	\$ -	\$ 2,577	\$ 2,577	\$ 177	Expenses allocated to Windsor per IGA/IRU are higher than initially estimated	\$ 2,600	Windsor reimburses Plainfield for apportioned costs for 112 utility poles
Sub-total		\$ 342,778	\$ 165,947	\$ 162,053	\$ 328,000	\$ (14,778)	total anticipated revenue during the fiscal year is trending lower than original estimates	\$ 328,432	Total estimated revenue for FY2024
Retained Earnings (from prior year)	RE	\$ -	\$ -	\$ -	\$ -	\$ -	\$83,482 from FY 2022 has been certified as retained earnings, to be set aside for broadband stabilization; not available for FY 2024 operating expenses; anticipated surplus for FY 2023 will not be certified by DOR until Sept. 2023. All retained earnings are balance sheet, not income statement	\$ -	We do not plan to roll any retained earnings from FY2023 to use for FY 2024 operations; instead we will seek to add to broadband stabilization
<b>Total Revenue</b>		\$ 342,778	\$ 165,947	\$ 162,053	\$ 328,000	\$ (14,778)	total anticipated revenue during the fiscal year is trending lower than original estimates	\$ 328,432	Total estimated revenue for FY2024
<b>Direct Expenses</b>							<b>FY2023 Budget vs Actual Variance Notes - Expenses</b>	<b>Proposed FY2024 Budget</b>	<b>FY2024 Proposed Budget Notes - Expenses</b>
Salaries, stipends	SS	\$ 10,000	\$ -	\$ 7,000	\$ 7,000	\$ (3,000)	MLP Manager/Asst. Manager stipends on target; unlikely to spend allowances to offset central office staff time in support of this dept because time hasn't been available	\$ 12,000	Includes an allowance of \$8K stipends for Manager and Assistant Manager; includes allowance of \$4K to directly compensation town office staff for broadband related work.
Expenses, ISP/NO	VAR	\$ 157,857	\$ 84,610	\$ 73,247	\$ 157,857	\$ -	Expenses to deliver ISP/NO services for customers trending on target	\$ 134,106	Per current pricing from Whip City Fiber, includes monthly fee per customer and taxes, new contract is lower cost per subscriber than prior agreement
Expenses, other	EX	\$ 161,921	\$ 70,386	\$ 60,272	\$ 130,658	\$ (31,263)	Expenses for backhaul, pole bonds, insurance, maintenance/repairs, customer connections, trending below budget	\$ 168,826	Estimated costs for backhaul, pole bonds, insurance, hub related costs, network monitoring and emergency restoration, maintenance/repairs, new customer connections, lifeline/ACP costs, legal, outreach, office expenses
Debt, direct	DD	\$ -	\$ -	\$ -	\$ -	\$ -	Direct debt payments from Enterprise Fund (none, because capital project borrowing is required by Commonwealth to be general fund debt)	\$ -	Broadband department has no debt
Extra/Unforeseen	ER	\$ 13,000	\$ -	\$ -	\$ -	\$ (13,000)	unlikely to use budgeted contingency	\$ 13,500	Allowance for contingency/unforeseen
<b>Subtotal</b>		\$ 342,778	\$ 154,996	\$ 140,519	\$ 295,515	\$ (47,263)	total direct expenses trending below budget	\$ 328,432	<b>Estimated FY2023 Direct Expenses</b>
<b>Indirect Expenditures</b>									
Insurance	PI	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Town Office Services	TS	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Capital Outlay	CX	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	
Debt	ID	\$ 70,000	\$ -	\$ 70,000	\$ 70,000	\$ -	need to verify actual debt payments to be made this fiscal year; assumes exact to plan	\$ 70,000	estimated debt
<b>Subtotal</b>		\$ 70,000	\$ -	\$ 70,000	\$ 70,000	\$ -		\$ 70,000	<b>Estimated Indirect Expenses related to broadband department</b>
<b>TOTAL BROADBAND EXPENDITURES</b>		\$ 412,778	\$ 154,996	\$ 210,519	\$ 365,515	\$ (47,263)	<b>Includes both direct and indirect expenditures to provide complete picture of broadband related expenses; below budget</b>	\$ 398,432	<b>Includes both direct and indirect expenditures to provide complete picture of broadband related expenses</b>
<b>Surplus (deficit) Direct + indirect expenses</b>		\$ (70,000)	\$ 10,951	\$ (48,466)	\$ (37,515)			\$ (70,000)	related to town debt for broadband loans
<b>Surplus (deficit) Direct expenses only</b>		\$ -	\$ 10,951	\$ 21,534	\$ 32,485		FY 2023 budget was designed as break-even. Actual revenues and expenses vary from estimates in real life. Note that any surpluses generated by the broadband enterprise in any year must be certified as retained earnings by DOR after year end close.	\$ -	FY2024 broadband revenues cover broadband expenses. Designed as break even.
<b>GF appropriations</b>	GF	\$ 70,000	\$ -	\$ 70,000	\$ 70,000		GF fund appropriations will follow exact indirect costs.	\$ 70,000	The enterprise direct expenses are covered by revenues from operations. Indirect expenses are covered through general fund. We present both so everyone can see the total picture.
<b>Surplus (deficit)</b>		\$ -	\$ 10,951	\$ 21,534	\$ 32,485		We believe we will produce at least \$32K in excess revenue in FY2023. This will change by per actuals between now and June.	\$ -	FY2024 broadband revenues cover broadband expenses. General Fund covers debt. Designed as break even.
From Table 2: Budget Presentation in Enterprise Fund Manual									
<a href="https://www.mass.gov/files/documents/2017/09/08/enterprisefundmanual.pdf">https://www.mass.gov/files/documents/2017/09/08/enterprisefundmanual.pdf</a>									